

# MINUTES

**Meeting:** Malmesbury Area Board  
**Place:** Brinkworth Village Hall, B4042, Brinkworth, SN15 5AF  
**Date:** 29 November 2022  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to: Ben Fielding, Senior Democratic Services Officer, (Tel): 01225 718656 or (e-mail): [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Chuck Berry, Minety  
Cllr Gavin Grant, Malmesbury (Chairman)  
Cllr Martin Smith, Sherston  
Cllr Elizabeth Threlfall, Brinkworth (Vice-chairman)

### **Wiltshire Council Officers**

Andrew Jack, Strategic Engagement Partnerships Manager  
Dominic Argar, Assistant Multimedia Officer  
Ben Fielding, Senior Democratic Services Officer  
Helean Hughes, Director of Education and Skills  
Louisa Young, Area Board Delivery Officer

### **Town and Parish Councils**

Malmesbury Town Council, Brinkworth Parish Council, Dauntsey Parish Council, Charlton Parish Council, Great Somerford and Startley Parish Council, Ashton Keynes Parish Council, St Paul Malmesbury Without Parish Council

### **Partners**

Kim Power, Chair of Malmesbury Health and Wellbeing Forum & Mayor of Malmesbury  
Russell Holland, Deputy Police and Crime Commissioner for Wiltshire and Swindon

**Total in attendance: 28**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
29	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Malmesbury Area Board.</p>
30	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were provided from Sergeant Jamie Ball (Wiltshire Police), Mark Lewis (Dorset &amp; Wiltshire Fire and Rescue Service), Mercedes Apps (Shared Lives Team Leader) and Julie Dart (Health and Wellbeing Champion).</p>
31	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 20 September 2022 were presented for consideration and it was;</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve and sign as a true and correct record of the minutes of the meeting held on 20 September 2022.</b></p>
32	<p><u>Declarations of Interest</u></p> <p>There were no declarations of disclosable interest.</p>
33	<p><u>Chairman's Announcements</u></p> <p>The Chairman and Members of the Area Board made the following announcements, which were contained in the agenda pack.</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Council Climate Strategy Delivery Plans</b> Cllr Martin Smith noted that attached to the agenda pack was a briefing note, which set out details of the new delivery plans to support the Council's adopted Climate Strategy. Cllr Smith drew attention to 2 of the 7 themes in relation to the Malmesbury Area, including the Transport Grant Scheme which had been established to help the installation of electrical charging points as well as the local cycling and walking infrastructure plan. Cllr Smith noted that some homes had been retrofitted for insulation and that there have also been pilot schemes in the county to rewild road verges. Attention was also drawn to the Solar Together Wiltshire Scheme, which had the aim of bulk buying solar panels for domestic installation with over 1,000 Malmesbury residents having partaken. Cllr Smith also provided information regarding waste and how attempts had been made to divert more waste from landfill, such as residents now being able to recycle certain batteries through their Wiltshire Council kerbside collections.</li> <li>• <b>Voluntary Community and Social Enterprise (VCSE) Alliance (BSW</b></li> </ul>

	<p style="text-align: center;"><b>Integrated Care Board) Update</b></p> <p>Cllr Chuck Berry noted that within the agenda pack was an update from the Voluntary Community and Social Enterprise (VCSE) Alliance (BSW Integrated Care Board). The updated provided an overview of the role of the VCSE leadership alliance as well as noting the progress which had been made so far within the voluntary sector over the past 18 months. Cllr Berry drew attention for the need for volunteers to look after those who might be older, less wealthy and struggling within communities.</p> <ul style="list-style-type: none"> <li>• <b>Update from Community First</b> The Chairman drew reference to an update included within the agenda pack from Community First. The update covered their recent AGM and Awards celebration, which took place on 12 October 2022 as well as a volunteer recruitment campaign and current vacancies that they were looking to recruit to. Cllr Grant also drew attention to the importance of community mini-buses and their drivers who enable communities to be connected. The following <a href="#">Enquiry Form</a> allows those interested to get in touch with Community First for more information.</li> <li>• <b>Temporary Events Notices</b> Cllr Elizabeth Threlfall noted that a briefing note had been attached to the agenda pack to raise member and public awareness around the use and control of Temporary Events Notices under the Licensing Act 2003. The briefing note explained Temporary Events Notices, the types of events notices available as well as what restrictions they might have as well as links to the Events Notices webpages.</li> </ul>
34	<p><u>Partner Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b> The Area Board noted a written statistical update attached to the agenda pack.</li> <li>• <b>Deputy Police and Crime Commissioner for Wiltshire and Swindon</b> The Area Board was joined in attendance by Russell Holland, Deputy Police and Crime Commissioner for Wiltshire and Swindon, who provided the following points as a verbal update: <ul style="list-style-type: none"> <li>• Op Sceptre has recently taken place as a national piece of work to reduce knife crime with effort placed on alerting people.</li> <li>• Op Scorpion recently took place across the whole of the Southwest with Philip Wilkinson and other Police and Crime Commissioners working to tackle drug dealers. Several raids were conducted with £4,000 cash and a large amount of drugs seized.</li> <li>• In relation to hare coursing, the Police had recently purchased some new night-vision goggles and bright torches which without causing permanent</li> </ul> </li> </ul>

damage, could be used to slow criminals down.

- Attention was drawn to a recent article in the RSPB magazine which stated that an individual who had been killing birds in Wiltshire and then throwing them down wells had now been successfully prosecuted.
- The importance of community intelligence was stressed and how this can be a starting point for successfully tackling crime. The following [Website](#) allows residents to report any intel and issues that they might have.
- Regarding speeding, three new speed enforcement cameras had been purchased.

Following the update there was time for the following questions and points to be raised:

- The Chairman provided appreciation for Chief Inspector James Brain, Sergeant Jamie Ball as well as the Police and Crime Commissioner Team, who had been made aware of the anti-social behaviour problems in Malmesbury and had since instigated investigations. In addition, praise was given to the Police Force for providing two street briefings which allowed residents to directly attend and led to charges being made.
- Regarding auto speed watch it was stressed that it would be positive to see how many letters had been issued as a direct result of auto speed watch as it would be reassuring for those completing the work.
- The Police were thanked for their recent efforts towards an illegal gathering of cars that had taken place in Brinkworth.
- It was suggested that it would be positive for the Police to quickly place reports on social media whenever they had visited locations with their speed cameras as this could act as a deterrent to other drivers.
- It was questioned where there would be an amnesty box for those carrying knives as part of Op Sceptre, to which the Deputy PCC stated that he would check whether this would be provided.

- **Dorset & Wiltshire Fire and Rescue Service**

The Area Board noted a written update attached to the agenda pack. In addition, it was raised how helpful the Fire and Rescue service had been in responding to concerns raised by residents in relation to the electrical storage systems being built around the Minety electrical substation. It was confirmed that the Fire and Rescue service were set to look at their plans and comment on the planning application set to be placed.

- **BSW Together (Integrated Care System)**

The Area Board noted a written update attached to the agenda.

- **Healthwatch Wiltshire**

The Area Board noted a written update attached to the agenda.

	<ul style="list-style-type: none"> <li>• <b>Malmesbury Area Health and Wellbeing Forum</b> Kim Power, Chair of the Malmesbury Area Health and Wellbeing Forum, provided an update to the Area Board, which covered the following points: <ul style="list-style-type: none"> <li>• It was outlined that the Health and Wellbeing Forum is formed of a mixture of local people, including those from care homes, independent living settings, the local surgery, Wiltshire Carer's Support, local churches, and the community minibus.</li> <li>• The Forum is currently concentrating on those who are older and vulnerable as well as the issues that might affect them such as staying at home, isolation, and mental health.</li> <li>• It was stated that over the past year, Celebrating Age Wiltshire with the support of the Area Board, had provided 22 events for older people free of charge.</li> <li>• It was noted that recently a grant had been received for a new Cartmell Minibus, which should be arriving in December and would be for use of local groups.</li> <li>• The recent notes of the Health and Wellbeing Forum were included within the minutes pack.</li> </ul> </li> </ul>
35	<p><u>Area Board Priority Update</u></p> <p>The Area Board received the following updates from the respective Councillors in regard to the following local Area Board priorities:</p> <p><b>Positive activities for young people – Cllr Gavin Grant</b></p> <ul style="list-style-type: none"> <li>• The Malmesbury area has an excellent Local Youth Network, which has been working in partnership with Malmesbury Town Council as well as the Rise Trust Team.</li> <li>• Active engagement took place with Malmesbury School and Assistant Headteacher Dan Baker to hold a youth survey and then a youth engagement event featuring the results of the survey.</li> <li>• The survey provided a good sense of what young people in the local area need as well as issues to follow up on.</li> </ul> <p><b>Green Issues – Cllr Martin Smith</b></p> <ul style="list-style-type: none"> <li>• It was noted that the Adopt a Street initiative in Malmesbury was being driven by Malmesbury Town Councillor Campbell Ritchie. As part of this, work is being done to set up a volunteer event for green groups in the new year to increase local litter picking.</li> <li>• Work has been conducted with communities in Sherston and Cowbridge Mill regarding electrical vehicle charging points installation with successful grant applications having taken place.</li> <li>• Regarding cycling, the LHFIG has encouraged a cycleway from Sherston to Malmesbury.</li> </ul>

	<ul style="list-style-type: none"> <li>• Work has been conducted with Sustainable Sherston to promote recycling by using special collection points for plastics.</li> <li>• Residents have been encouraged to compost their kitchen waste through the Wiltshire Council Hot Johanna scheme.</li> <li>• Grants for tree planting have been provided by Wessex Water, with trees set to be planted in Sherston School.</li> </ul> <p><b>Reducing loneliness and social isolation – Cllr Chuck Berry</b></p> <ul style="list-style-type: none"> <li>• Attention was drawn to the Grandmentors programme, which requires volunteers to work with young people on a weekly basis to give them confidence. The criteria for the programme was outlined with a requirement for volunteers to be over 50, have good people and communication skills, patience, and a DBS check. The following phone number was provided for those interested: 07949544350.</li> <li>• It was outlined that work is being conducted to combine the 60+ charities in the Malmesbury area together to share facilities and administration together to reduce costs and improve delivery.</li> <li>• A potential site for the Men’s Shed has been identified with Strategic Engagement Partnerships Manager, Andrew Jack set to follow up.</li> <li>• WhatsApp groups have been set up for local streets, villages, and towns for communities to be connected again.</li> </ul> <p><b>Highway Safety – Cllr Elizabeth Threlfall</b></p> <ul style="list-style-type: none"> <li>• Work has been taking place to set up a lorry watch scheme, which would be similar to community speed watch with volunteers trained by the Police. This is due to issues in Malmesbury which has a 7.5-ton limit, Lyneham Banks and Sherston.</li> <li>• The lorry watch scheme is currently on hold, but the Police and Crime Commissioner has been contacted and is currently reviewing the situation.</li> <li>• Work is being conducted on auto speed watch as well as a way of using the information that it produces.</li> </ul>
36	<p><u>Cost of Living Crisis and Warm Spaces</u></p> <p>A briefing note was included in the agenda pack from the Engagement and Partnerships Team (Wiltshire Council), which outlined the role of Area Boards and examples of how they can support the cost of living in Wiltshire. In addition, attention was drawn to a poster within the agenda which included a list of organisations and websites, which may be able to provide help for anyone who is concerned about the rising cost of living.</p> <p>A verbal update was provided by Strategic Engagement Partnerships Manager, Andrew Jack, which covered the following points:</p> <ul style="list-style-type: none"> <li>• Wiltshire Council was awarded £2,728,656 of funding from central</li> </ul>

government to support residents through winter.

- The following support mechanisms were outlined including the £50,000 Household Support Grant, the Surviving Winter Campaign, Warm and Safe Wiltshire, Council Tax support and Age UK Wiltshire.
- At a local level, community groups are available to apply for funding from the Malmesbury Area Board, with further attention drawn to the following [Wiltshire Council Website](#) which provides advice for a range of issues.
- An [Interactive Community Directory](#) has been created, which shows what is available to residents in their local community, with 95 warm spaces logged so far, however many are yet to be logged.
- The interactive map provides information on local warm spaces, their opening times as well as the service they provide.
- The criterion for becoming a Warm Space is not prescriptive but Wiltshire Council is looking to make use of existing organisations and extend their existing provision.
- The following [Survey](#) enables local organisations to share details of a warm space that they have set up.
- A similar map for community food provision has also been set up with a need for community fridges, larders, foodbanks and other community food providers to be registered to assist them in becoming more well known. The following [Survey](#) enables such food providers to provide their information to Wiltshire Council.
- It was noted that for those not able to access the internet, all of the libraries in Wiltshire have registered as Warm Spaces with staff trained on warm spaces and able to assist those needing to use a computer.

A verbal update was provided by Kim Power (Mayor of Malmesbury and Chair of Malmesbury Area Health and Wellbeing Forum), which included the following points:

- A weekly calendar has been created in collaboration with Cllr Gavin Grant and Andrew Jack to highlight what is available locally, with services spread over the course of the week.
- The calendar includes various key people and sources including the library, Malmesbury Abbey, King's Church, the Activity Centre and Riverside Centre.
- It was outlined that the calendar has the aim of providing for all demographics and locations in Malmesbury, with examples of the Toddler Group and Thermal Thursdays cited.
- In addition to the Community Fridge and Foodbank, a new Coat bank is opening in partnership with the Riverside Centre and HEALs.
- St Aldhelm's Church will also be resurrecting the Luncheon Club at the Town Hall.

Heather Chivers, Trustee of the Malmesbury and District Foodbank was invited

	<p>to speak to the Area Board. Heather covered the following points:</p> <ul style="list-style-type: none"> <li>• The Malmesbury and District Foodbank covers the North Wiltshire Area, with centres located in Malmesbury and Cricklade.</li> <li>• The Foodbank has seen an increase in the number that they are supporting, with 14 individuals attending an hour and a half session last week.</li> <li>• Regarding demand, last year the Foodbank was receiving 800kgs of food for distribution, but this has now risen to be 2.2 tonnes of food.</li> <li>• It was stated that if anyone would like to be able to refer to the foodbank, they could get in touch with Heather through the following details, phone: 07929 338059 or email: <a href="mailto:heather@malmesburydistrict.foodbank.org.uk">heather@malmesburydistrict.foodbank.org.uk</a>.</li> <li>• The foodbank previously received grant funding from the Area Board, which allowed the service to provide fresh food cards to individuals, which acted as vouchers to be used in shops.</li> <li>• Though the Foodbank receives many referrals from organisations such as local surgeries, housing organisations, schools and HEALs, there are still areas which have black holes with few referrals taking place.</li> </ul> <p>Following the updates there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• Admiration was shared for the Foodbank, particularly with how they had dealt with the increase in demand.</li> <li>• It was questioned whether the Foodbank was in need of more donations, with it clarified that the Foodbank uses their <a href="#">Website</a> to highlight what items are needed and what are not. Furthermore, the website lists the donation points in the Malmesbury Area.</li> <li>• It was stated that an issue often experienced by charities are people that go under the radar.</li> <li>• It was suggested that for promoting the Warm Spaces and the Foodbank that local village newsletters and noticeboards are used as generally they have a greater outreach to those without the internet.</li> <li>• The Chairman drew attention to the <a href="#">Wiltshire Council Cabinet Meeting</a> which took place on 29 November, where the Leader provided a further update on cost of living support.</li> <li>• It was clarified that the Community Fridge is independent from the Foodbank and is ran by HEALs and is stocked by Aldi and the Co-op.</li> <li>• Andrew Jack reminded Heather that the Foodbank would be eligible for grant funding from the Area Board and that she would be able to apply for funding for both Malmesbury and Cricklade.</li> </ul>
37	<p><u>Green Square Accord</u></p> <p>The Chairman introduced David Loon, Head of Localities for Green Square Accord to the meeting. After which, David Loon spoke to those at the meeting,</p>



which included the following points:

- An overview of Green Square Accord was provided, with it noted that in his role of Head of Localities, Mr Loon was responsible for all of the tenancy and management of Green Square Accord stock, which included 8,000 homes in Wiltshire and around 450 homes in the Malmesbury area.
- It was outlined that Green Square Accord wanted to attend the Area Board as an opportunity to reconnect with the Malmesbury area.
- Mr Loon shared that Green Square Accord had introduced new initiatives including a Tenancy Skills Team, which was looking to help those struggling with such issues as rent arrears, child poverty and hoarding.
- Information was provided that there is a dedicated Tenancy Enforcement Team for when issues arise and conditions need to be enforced, with support provided across all localities.
- Mr Loon stated that his team is responsible for Age Designated Housing, identified for residents over 50, which are managed within one locality rather than a silo approach.
- Regarding questions that had been received about customers moving, it was outlined that there is a free national database called [HomeSwapper](#), which enables mutual housing exchange and is available to all Green Square Accord Customers.
- It was outlined that Green Square Accord have their own Community Impact Fund, which can award grants of up to £500. Further information and guidance was included and attached to the minutes pack.
- Recently new appointments in the Housing Services team had taken place, with a new Locality Manager and Housing Officer appointed. The contact details were provided for each as follows:  
Simon Henstock (Locality Manager)  
[Simon.Henstock@greensquareaccord.co.uk](mailto:Simon.Henstock@greensquareaccord.co.uk)  
Emma Cahill (Housing Officer) [emma.cahill@greensquareaccord.co.uk](mailto:emma.cahill@greensquareaccord.co.uk)

Following the verbal presentation there was time for the following questions and points to be raised:

- It was questioned whether housing providers and developers have conversations about the local landscape, to which it was clarified that generally organisations have preferred areas and with new developments a lot depends on Section 106 agreements and whether the providers have grant funding. Additionally, there are opportunities for providers to speak to landlords regarding stock swaps and transfers.
- Sympathy was shown towards housing providers having previously had to reduce rent amounts by 1% and now being unable to increase rent amounts due to the cost of living.
- It was suggested that Green Square Accord make their customers aware of the voluntary services within the area, such as HEALS, Malmesbury League of Friends and Malmesbury Community Trust. All of which would be able to provide support.

	<ul style="list-style-type: none"> <li>• An additional suggestion was received that a way of tackling anti-social behaviour in rural areas could be to move such tenants to a town environment which would have the resources to deal with such issues.</li> <li>• It was clarified that Green Square Accord does not have a policy to sell off rural properties and normally stock is sold when it is not economically viable to repair.</li> </ul>
38	<p><u>Shared Lives Presentation</u></p> <p>Mercedes Apps (Shared Lives Team Leader) was unable to attend the Area Board meeting and provided apologies. It was agreed that the Shared Lives Team would be invited to attend and present at a future Area Board meeting.</p> <p><b><u>Fostering</u></b></p> <p>The Chairman drew attention to the Fostering presentation which was received by the Area Board at their previous meeting and stressed the importance of the scheme. It was stated that anyone who would like to get in touch with the Fostering Team could do so via the following details: Phone: 0800 169 6321; text 'foster' to 60002 or find out more at <a href="http://www.fosteringwiltshire.uk">www.fosteringwiltshire.uk</a>.</p>
39	<p><u>Local Highways and Footway Improvement Group (LHFIG)</u></p> <p>Cllr Elizabeth Threlfall introduced the minutes and recommendations from the LHFIG meeting held on 25 October 2022.</p> <p>After which, it was;</p> <p><b><u>Resolved:</u></b></p> <p><b>The minutes of the Local Highways and Footway Improvement Group meeting held on 25 October 2022 were agreed as a correct record.</b></p>
40	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p><b><u>Community Area Grants:</u></b></p> <p>Cross Hayes Preschool - £3,000 towards Cross Hayes Preschool Outdoor Shelter.</p> <p><b><u>Resolved:</u></b></p> <p><b>Cross Hayes Preschool was awarded £2,500 towards Cross Hayes Preschool Outdoor Shelter which would be ring-fenced for the applicant until they had raised the remaining part funding.</b></p>

	<p>Malmesbury Morris - £500 towards Malmesbury Morris Dancers.</p> <p><b><u>Resolved:</u></b></p> <p><b>Malmesbury Morris was awarded £500 towards Malmesbury Morris Dancers.</b></p> <p><b><u>Older and Vulnerable Adults Funding:</u></b></p> <p>The Kings Church Malmesbury - £450 towards keep warm at Kings.</p> <p><b><u>Resolved:</u></b></p> <p><b>The Kings Church Malmesbury was awarded £450 towards keep warm at Kings.</b></p> <p>M and VCAP - £1,912 towards Warm Spaces and Winter Support.</p> <p><b><u>Resolved:</u></b></p> <p><b>M and VCAP was awarded £1,912 towards Warm Spaces and Winter Support.</b></p> <p><b><u>Youth Grants:</u></b></p> <p>The RISE trust youth - £3,910 towards Malmesbury safe space and outreach project.</p> <p><b><u>Resolved:</u></b></p> <p><b>The RISE trust youth was awarded £3,910 towards Malmesbury safe space and outreach project.</b></p>
41	<p><b><u>Urgent items</u></b></p> <p>The importance of the Fostering scheme was stressed as well as the Grandmentors scheme for those in the local area who might be interested. The Area Board wished those in attendance a merry Christmas.</p>
42	<p><b><u>Future Meeting Date</u></b></p> <p>The date of the next meeting is 28 February 2023.</p>

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## NOTES OF THE MALMESBURY AREA HEALTH & WELLBEING FORUM MEETING

Thursday 17th November 2022 at 10.30am (Zoom Meeting)

### 1. INTRODUCTIONS AND UPDATES:

As usual, everyone on the call had an opportunity to remind people of who they represent and their roles.

#### Points of Note:

- **Sherry Baffour** – Sherry is a member of Kings Church, Abbey Row in Malmesbury. She introduced herself as a new member and gave some background to the Kings Church, which has a small congregation at present, but has a keen interest in supporting older and vulnerable people. Their grant application to the Area Board was discussed later on in meeting.
- **Fatima Burkitt** – Fatima who is the Care Co-ordinator Wiltshire Health and Care for the area, is working from the Tolsey Surgery, Sherston and is now concentrating on hospital discharges into the Care System.
- **Andy Donald** – Andy advised that after 17 years as the manager of the Malmesbury Activity Zone (Wilts Council), he is shortly moving on to take up a managerial role at the Olympiad in Swindon. The new manager in Malmesbury will be Marc Bowden and he will be invited to our next meeting.
- **Jan Forsyth** - It was reported that Jan, the Community Co-ordinator from the Wiltshire Centre for Independent Living/ North Wiltshire Primary Care Network (PCN) has resigned and there is no news of her replacement.
- **Jo Harrison** – LivingWell Team Lead for the Primary Care Network; Jo is a new member of the team, based at the New Court Surgery, Royal Wootton Bassett, but also covering Malmesbury and the rest of the PCN area. Her new title is 'Team Lead Social Prescribing Link Worker North Wiltshire PCN' and deals with social prescribing.
- **Andrew Jack** – Andrew is the new Strategic Engagement and Partnerships Manager – Malmesbury, Marlborough and Royal Wootton Bassett & Cricklade, for Wiltshire Council and supports the Area Board. There has been some re organising of roles and he replaces Alexa Davies, who was the previous Community Engagement Manager. Unfortunately, Andrew was unable to attend due to another meeting, but we will hopefully meet him at the next forum meeting.
- **Debbie Pritchard**- Debbie is the Activities Manager advised that Hill House Care Home, Little Somerford, is now called Somerhill and is being run by Cedar Care Homes, who have a group of Care Homes in the South West.

#### Community Transport Update: Cartmell Bus

- The new minibus which will be paid for from a Big Lottery Grant of nearly £60,000 is still being built, but has been given a tentative new date of Dec 2022 for delivery.

- The existing Cartmell Minibus, known as the 'Cream Bus', could still be used more. This can be driven by a representative of a community organisation or group. Hire costs are inexpensive and include full insurance and petrol at £1.20 per mile, with a minimum payment. If you have a 'd' on your driving licence you are able to drive the bus after a quick test run assessment as a volunteer. If not then you can become qualified to drive the bus after a short course. Pre-Covid, nearly all the local care homes had drivers available, with some extra volunteer drivers who were able to help out with an occasional trip. The number of volunteer drivers has now reduced, which is sad as the Minibus is a great way to take people out and about, but could be used more and especially when the new bus arrives. So, there is a call out to all for new volunteer drivers. If anyone wishes to know more, then please contact John Fairhurst by email [jfairhurst@btinternet.com](mailto:jfairhurst@btinternet.com) for more information.

## **2) IMPROVING CONNECTIVITY, ACTIVITIES AND SUPPORT FOR OLDER AND VULNERABLE PEOPLE**

- Everyone agreed that the entertainment and support sessions provided by Celebrating Age Wiltshire so far this year have been great! We look forward to enjoying many more and have been working in partnership with them to maximise accessibility.
- Julie Dart reminded us of the Public Living Room which is available to all at Malmesbury Library Tuesdays 1.30pm to 4.30pm and which is gathering momentum. "A free relaxed space for folk to sit, get together and share a cuppa. Come along and meet people in your community. Everyone is welcome."

### **Promotion of Events:**

- Please remember if you have an event coming up and wish me to circulate details to others in the forum, then please just email me, with plenty of notice if possible.
- Malmesbury Town Council has a What's On newsletter, which is issued by the Tourist Information at the Town Hall, which you can ask to include your event. They can be contacted via their website [www.malmesbury.gov.uk](http://www.malmesbury.gov.uk)

### **Event Reminders:**

Reminder that two very friendly 'drop ins' for older people are in happening in Malmesbury:

- Every Friday Morning 10am at Burnham Court, **Malmesbury Seniors Coffee Morning.**
- **Saturday Friends** is the first Saturday in the month at Riverside from 2pm to 4pm and includes more substantial refreshments and activities, all of which are free of charge and transport may be provided.

If you would like any further details about these, then please contact me.

### **Upcoming Events:**

See att. flyers!

- **Saturday 3rd December 2022 2pm to 4pm** - Saturday Friends Christmas Party at Riverside Community Centre Party with entertainer and singer Neil Patterson- Free of charge and transport may be provided;
- **Thursday 15th December 2022 2.30pm** - Christmas Tea Party by Celebrating Age Wiltshire and Malmesbury Town Council at Malmesbury Town Hall, with food and entertainment - Free of charge and transport may be provided;
- **Wednesday 25th January 2023 10.30am (tbc)** – Tortheatre Pantomime by Celebrating Age Wiltshire and Malmesbury Town Council at Malmesbury Town Hall, with morning coffee and cake - Free of charge and transport may be provided;

Ramona Gherendi, Manager of White Lodge also gave us a flavour of the events they had lined up, including their 30th Birthday Mad Hatter’s Tea Party and a Market coming up on 26th November. She advised all would be welcome.

### **3) COST OF LIVING CRISIS AND WINTER SUPPORT**

The background to the ongoing work of supporting the more vulnerable and elderly in our community was discussed in depth. This is a winter support programme, where several venues open to the public have come together to organise a rota of free warm spaces plus refreshments, which will be available for people to come to during the winter months. The aim is to help those who are unable to afford to heat their homes sufficiently and who may also need help with food. Older and vulnerable people, plus people with young children are considered to be those who may especially need help to stay warm and well. The detailed grant applications to Wiltshire Council have been made to support the various venues to provide warm spaces, food and drink and to help set up a Coatbank.

Two grant applications made to the Wiltshire Council Area Board for the Malmesbury Community Area in this respect were seen and discussed, being for **£1912** and **£500**. There was unanimous support for these applications from the members of the Forum present at the meeting.

Thanks were given to all and the Chair advised she will be circulating dates for next year’s meeting in due course.

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The meeting was attended by:

**Beeches Homecare** – Penni Kingsbury;

**Carers Support Wiltshire** - Ashley Harris, Community Connector;

**Community Transport** – Kim Power, Cartmell Minibus and MDCT member;

**Health and Wellbeing Forum Chair** – Kim Power;

**Kings Church Malmesbury** - Sherry Baffour;

**Malmesbury Abbey** - Deborah Scott- Bromley, May Moore Chaplain and Associate Priest ;

**Malmesbury Activity Zone (Wilts Council)** – Andy Donald;

**Malmesbury Primary Care Centre** - Jo Harrison, LivingWell Team Lead;

**Malmesbury Primary Care Centre** -

Fatima Burkitt, Care Co-ordinator Wiltshire Health and Care;

**Radfield Home Care** – Jeremy Kemp;

**Friends of Riverside** – Margaret Perrin- Trustee;

**Friends of Riverside** –Catherine Doody-- Trustee;

**Friends of Riverside** –Mary O’Brien - Trustee  
**Somerhill Care Home** Deborah Pritchard, Activities Manager;  
**Townsend Court** – Nicola Steven, Manager;  
**White Lodge, Minety** - Ramona Gherendi –Manager;  
**White Lodge, Minety** – Lucy Plumbley –Activities Assistant;  
**Wiltshire Council Area Board Volunteer Champion** - Julie Dart;  
**Wiltshire Councillor (Area Board Representative) & Chair of Malmesbury Dementia Action Alliance** – Roger (Chuck) Berry;  
**Wiltshire Sight Support** – Sarah O Rourke;

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## GreenSquareAccord Community Impact Fund 2022-23 Information and Guidance

### Introduction

The GreenSquareAccord (GSA) Community Impact Fund awards grants to community groups and organisations whose projects benefit GSA customers and their local communities.

A judging panel made up of members of the GSA Customer panel and Community Involvement & Investment team is responsible for awarding the grants from the Fund. The Fund can award grants of up to £500 for projects.

We have tried to make the application form as easy as possible to fill in. If something is not clear, please contact the Community Involvement & Investment Team by emailing: [communities@greensquareaccord.co.uk](mailto:communities@greensquareaccord.co.uk).

### How to apply

Please read the guidance thoroughly, in particular the 'eligibility' section. When you are sure you are eligible to apply, please complete an application form. You can complete an online application form on our website, or you can download and complete a Word version of the form.

If you complete the online application form you can submit it online. If you complete the Word version, please email your completed form to [communities@greensquareaccord.co.uk](mailto:communities@greensquareaccord.co.uk).

### Deadlines

Applications can be submitted at any time throughout the year. Grants will be awarded until the total funding pot for any given year has been allocated. The 2022-23 Community Impact Fund will run until the end of March 2023.

The judging panel will meet on a bi-monthly basis, subject to the quantity of applications received.

Please note that we will need to know exactly how much money you need and what it will be spent on, so please get quotes to make your figures as accurate as possible.

## Eligibility

The Fund is aimed at supporting the work of tenant and resident groups, local charities, voluntary and community groups and organisations who operate in our areas to develop projects that deliver outcomes to benefit GSA customers and the communities we work in.

- ◆ Applicants must demonstrate how the grant will benefit the lives of GSA customers.
- ◆ Applicants will need to be constituted groups and will be required to provide their organisations' latest accounts/annual report if they have one and insurance details.
- ◆ If a group or organisation is new, a draft or latest income and expenditure forecast will be sufficient.
- ◆ Groups/organisations will need a bank account to receive grant payments. GSA cannot pay grants to individuals or via crowd funding or fundraising pages.
- ◆ Where relevant to the project, groups will need to submit their Safeguarding policy for work with people under 18 or vulnerable adults.
- ◆ We don't offer funding for party-political or religious activities; commercial ventures; retrospective funding; individuals or projects run by individuals; or activities excluding people by religion, ethnicity, gender or sexuality.

If you are not sure whether you are eligible to apply, or how to meet these criteria, please contact us at [communities@greensquareaccord.co.uk](mailto:communities@greensquareaccord.co.uk).

## Priorities

The projects we fund need to directly benefit GSA customers. Our main priorities for the Fund are:

- ◆ **Providing opportunities to access employment and develop relevant skills**  
*e.g. projects that help people into work through access to training and educational courses, volunteering opportunities.*
- ◆ **Developing financial capability**  
*e.g. supporting people to be financially independent, information & guidance, budgeting advice, projects addressing cost of living increases.*
- ◆ **Improving digital inclusion**  
*e.g. projects that develop peoples' skills and confidence to get online or improve access to devices, digital champions projects.*
- ◆ **Promoting health and well-being**  
*e.g. running clubs and activities for targeted groups such as young people or older, isolated adults, improving green spaces, projects that improve sense of community, connection and safety, food & nutrition projects, projects that reduce health inequalities.*

Previous grants we have awarded include:

- ◆ Provision of seated dance sessions for older people in sheltered accommodation
- ◆ Supporting children with speech and language development
- ◆ Allotment project to enable young people access to gardening skills
- ◆ Outdoor therapy for vulnerable, isolated people

- ◆ Production and distribution of a free independent community newspaper
- ◆ Recruit, train and resource volunteers to go into schools to support primary students with their reading
- ◆ Engaging young people at risk of anti-social behaviour (ASB) with positive activities.

### Assessing applications

Once your application has been received it will be reviewed by the Community Involvement & Investment Team and relevant Locality Management Board.

All eligible applications will then be assessed by the judging panel, a small group of GSA Customer Panel members and the Community Involvement & Investment team, who have been delegated responsibility for the Community Impact Fund. The judging panel will meet bi-monthly and you should be informed of the outcome of your application within 8 weeks of submitting it.

### Successful applications

If you are successful, you will be sent an Award Letter detailing the conditions of your grant and your responsibilities. Payment will be made via a BACS transfer.

There are a few requirements for projects that are awarded grants. These include:

- ◆ The money must be used within 1 year of the date of the award.
- ◆ We will need you to complete an evaluation form and provide information/photographs to demonstrate how your grant was spent. We will provide you with a template for this.
- ◆ You must be able to provide copies of all receipts and invoices associated with your grant.
- ◆ You will need to acknowledge GSA's financial support in your publicity, printed or website material, relating to the project and use the GSA approved logo (we will share this with you and can help if you are unsure of how to do this).

### Apply now

If you meet our eligibility criteria, we would be delighted to receive your application. You can download the application guidance and an application form at [add website link](#).

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